



*Alumni Association  
Constitution and Bylaws*

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Revised April 2008-Adopted May 3, 2008

ALUMNI ASSOCIATION  
Gateway College of Evangelism

CONSTITUTION AND BYLAWS

**ARTICLE I – NAME AND OBJECTIVES**

**SECTION 1: NAME**

The name of the organization is the Gateway College of Evangelism alumni association, which hereinafter will be referred to as the association.

**SECTION 2: OBJECTIVES**

The objectives of the association are to promote the best interests of Gateway College of Evangelism and its alumni. Specifically the objectives are:

- A. To promote and provide services for Gateway College of Evangelism and its alumni, especially encouraging their continuing growth personally, spiritually and professionally.
- B. To foster a spirit of fraternity among alumni.
- C. To assist in recruitment of students.
- D. To work and plan in securing gifts to the college and to expand the annual giving program among alumni.
- E. To recognize the distinguished services of its alumni.
- F. To facilitate the expansion of the membership of the Gateway Foundation.

**SECTION 3: POLICIES**

The policies and activities of this association and its chapters will be in harmony with the beliefs and policies of Gateway College of Evangelism.

**ARTICLE II – MEMBERSHIP**

**SECTION 1: MEMBERS**

Graduates of the college, former students who were enrolled for one or more semesters, present and former faculty/staff, and members of the college board of trustees constitute the membership of the association.

**ARTICLE III – RIGHTS OF MEMBERS**

The rights of members include:

- A. Voting at all meetings of the association

- B. Voting for the nominated officers
- C. Receiving all publications and notices to all general meetings held under the auspices of the association.

## **ARTICLE IV – MANAGEMENT OF THE ASSOCIATION**

### **SECTION 1: ALUMNI EXECUTIVE COMMITTEE**

The management of the association is vested in the alumni executive committee, which is composed of the officers. The alumni executive committee is empowered to recommend policy to the association at its annual meeting.

During the interval between annual meetings, the alumni executive committee is empowered to make and administer such policies and procedures as are necessary to maintain the association. Such policies and procedures will be subject to review at the annual meeting of the association.

The alumni executive committee is authorized to establish district chapters and establish policies for their relationship to the association.

### **SECTION 2: OFFICERS**

These will be the officers of the association, with the following duties and privileges:

- A. President: The president will act as chairman at all meetings of the association, and the alumni executive committee. The president will be an ex-officio member of all committees of the association.
- B. President Elect: The president elect will perform the duties of the president in his absence and will fill the office of president at the next election.
- C. Secretary: The secretary will make a permanent record of the proceedings of all meetings including the annual business meeting of the association.
- D. Director of Alumni: The director of alumni will be the liaison between the association and the college. His/her duties are as follows:
  - 1. To be custodian of the records of all proceedings of the alumni executive committee, council, and of the association.
  - 2. To notify all members elected or appointed to an office or committee.
  - 3. To serve as editor of the association's publication.
  - 4. To maintain copies of the constitution and bylaws under which the association is governed.
  - 5. To keep account of all gifts and to send receipts to givers.
  - 6. To work with the college administration in disbursing monies for the needs of the college.
  - 7. To submit a financial report at the annual homecoming.
  - 8. To carry out actions voted by the alumni executive committee.

The director shall be appointed by the president of the college and shall serve at his/her pleasure.

### SECTION 3: GATEWAY COLLEGE OF EVANGELISM ALUMNI COUNCIL

This council shall include: one representative of each of the following periods:

1. One representative of each of the following periods:
  - a. 1968 – 1979
  - b. 1980 – 1989
  - c. 1990 – 1999
  - d. 2000 – 2009
2. The current president of the junior class.
3. The current president of the senior class.
4. The members of the alumni executive committee

The alumni council will advise the alumni executive committee on alumni concerns and will make suggestions as to goals, principles, and guidelines.

The president of the alumni shall serve as the chairperson of the alumni council.

### SECTION 4: ELECTION OF OFFICERS AND ALUMNI COUNCIL MEMBERS

The president elect and the secretary shall be elected biennially for a two-year term on even numbered years at the homecoming as follows:

1. A nominating ballot for each office shall be cast by all members in attendance.
2. If any qualified individual receives a 2/3 majority of votes cast, the nominating ballot shall be considered an electoral ballot.
3. If no individual receives a 2/3 majority of votes cast, the three names receiving the highest number of votes shall be presented to the electorate for consideration on the first electoral ballot.
4. Any individual receiving a simple majority of votes cast on the first electoral ballot shall be elected to office.
5. If no individual receives a simple majority of the votes cast on the first electoral ballot, the two names receiving the highest number of votes shall be presented for consideration on the second electoral ballot.
6. The individual receiving the higher number of votes on the second electoral ballot shall be elected to office.

The members of the alumni council representing eras of graduation years shall be elected for a two-year term at the annual homecoming as follows:

1. The representatives for 1968 – 1979 and 1990 – 1999 shall be elected on odd numbered years.
2. The representatives for 1980 – 1989 and 2000 – 2009 shall be elected on even numbered years.
3. Each subsequent era will follow this pattern of offset election years.
4. An electoral ballot for each position shall be cast by all members in attendance.
5. The qualified individual receiving the highest number of votes cast shall be elected to office.

### SECTION 5: TERMS OF OFFICE

The term of office of the members of the alumni executive committee and the alumni council will

begin at the start of the next official year following the member's election or appointment and will run for a two-year period. Vacancies occurring during the two-year period shall be filled by a majority vote of the alumni executive committee.

## **ARTICLE V – COMMITTEES**

The alumni executive committee may create other committees as they deem necessary.

## **ARTICLE VI – MEETINGS**

### **SECTION 1: ANNUAL MEETING**

The annual meeting of the association will be held during homecoming at a time and place announced by the alumni executive committee.

### **SECTION 2: ALUMNI EXECUTIVE COMMITTEE**

The alumni executive committee will meet quarterly or at the request of the president or any three (3) members of the Committee.

### **SECTION 3: ALUMNI COUNCIL**

The alumni council will meet during the annual homecoming and as deemed necessary by its chairperson.

### **SECTION 4: QUORUM**

Quorums shall be defined as members present at a duly called meeting.

## **ARTICLE VII – PROCEDURE**

### **SECTION 1: OFFICIAL YEAR**

The official year of the association will coincide with the fiscal year of Gateway College of Evangelism which is July 1 through June 30.

### **SECTION 2: AMENDMENTS**

The constitution and bylaws may be amended by a majority vote of members present at a properly called meeting of the association provided the substance of the proposed amendment has been submitted with notice of the meeting.

### **SECTION 3: RULES**

Robert's Rules of Order, Revised, will govern all meetings.

### **SECTION 4. EFFECTIVE DATE**

This constitution will supersede all other constitutions and will be effective immediately upon approval by members.